ER Sheet Data Entry Form

Basic Data

Officer ID No. Details **NIL**

Service	CSS	Cadre		Sub Cadre		Id No.	Will be allocated by CS Division, LNB

Select List Year (Allot Year)	

Name Details

Title	**First Name**	**Middle Name**	**Sur Name**	
Ms.	Parvin	Shaikh Latif	Kureshi	Initials

CSL No./ SCSL No: (if known)	

Sex		Male	√	Female	Date Of Birth	18/11/1989	Date of Retirement	30/11/2049

Community	Khatik		Religion	Muslim

Father's Name	Shaikh Latif shaikh Jumman Khatik

Birth Details

Birth Place	Dhule	Birth State/UT	Maharashtra	Nationality	Indian
Birth District	Dhule	Mother Tongue	Hindi		
Domicile	Maharashtra	Physically Handicap Status	NA		
Blood Group	O+Ve	Identification Marks	Mole on Right hand		

Marital Details			
Marital Status	Unmarried	Spouse Name	--
Spouse Nationality	--		

Joining Details					
Source of Recruitment	SSC Through	Joining Date	30/12/2015	Retirement Details	30/11/2049

Departmental Examination Details   NIL

	Level	Year	Rank
1	--	--	--
2			
3			

Details of deputation (if applicable)

Name of the Office	Post held at that time in parent office	Name of post (selected for deputation)	Period of deputation	
			Since	From
NIL				

Details of Foreign Visit

Sl. No.	Place of Visit	Date of visit	Post held at that time	Whether it is a personal or official visit	Details of visit
	NIL				

Transfer/Posting Detail (if applicable)

Place	Period of posting	
	Since	From
NIL		

Remarks (if any)				
Language known				
		Read	**Write**	**Speak**
Indian Languages Known				
1	Marathi	Yes	Yes	Yes
2	Hindi	Yes	Yes	Yes
Foreign Languages 1				
1	English	Yes	Yes	Yes
2				

Qualification (Use extra photocopy sheets for multi qualifications, experience, training, awards details)

(Note : Kindly see the attached extra photocopy sheets for multi qualifications, experience.)

Qualification		Discipline	Specialization 1
Master in Library and Information Science		Library Science	--

Year	Division	CGPA	Specialization 2
2012	Second	--	--

Institution	University	Place	Country
Department of Library and Information Science, University of Pune, Pune	University of Pune,Pune	Pune	India

Experience

Type of Posting	Level
Temporary	Group B, Non-Gazetted
Designation	Present Position
Library & Information Assistant	Library and Information System
Ministry	Department
Ministry of Water Resources, River development & Ganga Rejuvenation	--
Office	Place
Central Water & Power Research Station	Pune

Experience Subject		Period of Posting	
Major	Minor	From	To
--	--	30/12/2015	Till Date

Note:-Refer the Annexure to fill above Major, Minor Subjects and below given training subject

Training   **NIL**

Training Year	Training Name	Training Subject
--	--	--

		Field Visit Country	Field Visit Place (within India)
		--	--

Sponsoring Authority	Period of Training		Duration	Result
	From	To	(in Weeks)	Qualified
--	--	--	--	Not Qualified

Awards/Publications   NIL

Type of Activity:		Academic	Non Academic
Activity Area	Activity Subject	Activity Title	
--	--	--	

Day	Month	Year	Activity Description/Remarks	Level

--	--	--	--	--

Note: (i) Concerned CSS Officer is responsible for the correctness of information sent through ER Sheet proforma.

(ii) Subject to verification by the concerned administrative authorities.

Date :   Place : Pune   Signature of Officer

Information checked and verified – by

Section Officer		Ministry/ Department			
E-mail id		Room No.		Building Name:	
Phone No.		Wing No.			

Qualifications Details:

Qualification	Discipline	Year	Division	Institution	University	Place/ Country	Specialization 1
SSC	Marathi	2005	Second	Nasik Board	--	Dhule (Mah.), India	--
HSC	Arts	2007	First Class	Nasik Board		Dhule (Mah.), India	--

Graduation	Arts	2010	First Class with Distinction	Z.B.Patil college, Jaihind Senior, Wadibhokar,road Dhule.	North Maharashtra University, Jalgoan	Dhule (Mah.), India	Hindi
Post-Graduation	Library Science	2012	Second Class	Dept of Library and Info. Science,UOP,Pune	University of Pune, Pune	Pune (Mah.), India	Library Science
PGDLAN	Library and IT	2014	First Class with Distinction	Bedekar College, Vidya Prasarak,Mandal, Thane.	Vidya Prasarak,Mandal, Thane ,	Thane (Mah.), India	Library Automation and Networking

Experience Details:

Sr No.	NAME OF COLLEGE	DESIGNATION	JOINING DATE	LEAVING DATE
1	Communication Studies Dept of SPPU, Pune.	Asst. Librarian	17 Feb 2012	31 May 2014
2	Armament Research Development Centre, (DRDO), Pashan, Pune.	Project Assistant	1 Dec 2014	31 Jan 2015
3	Homi Bhabha Centre for Science & Edu. (TIFR) Mankhurd, Mumbai.	Project Assistant	29 Jan 2015	29 Nov 2015

Research Publications:

"*Analysis of Trend of Digital libraries of OPENDOAR*" UGC Sponsored. National Level Seminar on "Impact of Information Technology on College Libraries" 14th and15th October 2011, Jalgaon (M.S).

"*Enriched and Innovative library services Advanced by Web 2.0*" CSIR sponsored. Reaching Out to Users through Technology (ROUTE-2013) On Enhancing Innovative library Services in Open Environment. During 14-15 March 2013.Chennai.

"*Benefits of Web based library Services to Users*" Sponsored AISSMS COE, Pune Organize .Two days National Conference on "Impact of Web Technologies and E- Resources on Library Services" at 27& 28 September 2013.

"*E-Subscription policies of Jayaker Library, SPPU, Pune – A case study*" Sponsored SVKM'S NMIMS AND Khandesh Library Association (KLA), Jalgoan (Mah.) Organize Two days National Conference on "Emerging Trends, Advancements and Challenges of Academic and Public Libraries."

"*Challenges and Role of College Librarian in Technology Era*" Sponsored D.D.Vispute of B.Ed. New Panvel, Uni of Mumbai organize One day State level seminar on "Challenges and Role of Academic Libraries in Today's Scenario"

"*Overview on Digital Library*" paper published in Indian Stream Research Journal – International Recognized Multidisciplinary Research Journal. April – 2015, Vol – 5 (3) (ISSN : 2230-7850).