

Government of India
Ministry of Water Resources
Central Water and Power Research Station
Khadakwasla, Pune – 411 024

TENDER DOCUMENT

FOR

**ANNUAL RATE CONTRACT FOR TRANSPORTATION OF
GOVT.EQUIPMENTS UPTO 3 TONNES
FROM CW&PRS, KHADAKWASLA, PUNE – 24
TO
VARIOUS PROJECT SITES
IN ALL OVER INDIA AND BACK
FOR THE YEAR 2016-2017**

DUE DATE OF OPENING: 22.04.2016

**EXECUTIVE ENGINEER (CIVIL), CW&PRS
PUNE**

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**Government of India
Central Water & Power Research Station
Khadakwasla, Pune – 411 024**

TO BE RETURNED IN ENVELOPE IN ORIGINAL DULY SIGNED

TENDER DOCUMENT FOR : Annual Rate Contract for Transportation of Govt. Equipment upto 3 tonnes from CWPRS Khadakwasla, Pune – 24 to various project sites in India and back dg.2016-2017.

NAME OF BIDDER :

ADDRESS :

PHONE NO :

FAX NO :

LAST DATE FOR RECEIPT OF BID : 22.04.2016 UP TO 1430 HRS

DATE OF OPENING OF TENDER : 22.04.2016 AT 1500 HRS.

THIS TENDER DOCUMENT CONTAINS THE FOLLOWING:

- A) SCHEDULE OF WORK
- B) TERMS AND CONDITIONS

THE BIDDER SHOULD READ ALL THE INSTRUCTIONS IN THE DOCUMENT THOROUGHLY BEFORE SUBMITTING THE TENDER AND ADHERE TO THE DATES GIVEN.

**SIGNATURE OF BIDDER
WITH SEAL**

EXECUTIVE ENGINEER (CIVIL)

TERMS AND CONDITIONS

The terms and conditions for transport of equipments upto 3 tonnes from CWPRS, Khadakwasla, Pune – 411 024 to anywhere in India and back to Khadakwasla, Pune – 24.

1. The bids received after the due date and time will be rejected.
2. The validity of the Tender will be 180 days.
3. The rates quoted shall be written in ink both in figures and words. In case of any discrepancy the rates quoted in words shall be taken as final.
4. All taxes including service tax packing and forwarding charges and other outgoing over and above the quoted rates should be clearly mentioned in the quotation letter. In the absence of any such indication, it shall be presumed that the rates quoted are inclusive of all charges.
5. The tender forms can be obtained from the office of Executive Engineer (Civil), CW&PRS, Pune-24 between 9.30 hrs and 1600 hrs from **29.03.2016** to **18.04.2016** except Saturday, Sunday and Holidays) on payment of non-refundable fee ₹ 500/- each plus (postal charges of ₹ 50/- if required by post) by cash /Demand Draft drawn in favour of Executive Engineer (Civil), CW&PRS, payable at Pune. Tender documents can also be downloaded from the CW&PRS website www.cwprs.gov.in and should be submitted along with tender fee of ₹ 500/- in the form of DD drawn in favour of Executive Engineer (Civil), CW&PRS, payable at Pune. Tenders without tender fee will be rejected.
6. **Reputed firms may send their lowest offers for the same in Sealed Envelops superscribing Tender for the above mentioned material in person/by post so as to reach Executive Engineer (Civil), CW&PRS, Pune – 411024 on 22.04.2016 or before 22.04.2016 up to 1430 hrs, the Tender would be opened at 1500 hrs on _____.**
7. The Department reserves the right to reject any or all the Tenders without assigning any reasons.
8. One copy of the Fitness, Insurance Registration, PUC, permit of the vehicle with RTO shall be deposited with CWPRS. At the time of taking vehicle outside permit and PUC shall be valid. It is preferable that vehicle is less than 8 years old.

Signature of the Bidder with seal

Trans. Document.

9. a) DD/FDR in respect of EMD or documents relating to exemption from EMD shall be enclosed.
- a. Cost of tender ₹500/- in the form of DD of any nationalized Bank drawn in favour of Executive Engineer (Civil), CWPRS, Pune. The above documents must be submitted along with bids, in absence of the same bids are likely to be rejected.
- c) PAN No. to be quoted at the time of submission of bill for payment. Otherwise bill will not be passed.
10. Payment will be made within 30 days after completion of the job work. No other conditions of payment and delivery will be accepted.
11. **EMD of ₹ 7000/- in the form of FDR/DD drawn in favour of Executive Engineer (Civil), CWPRS should be enclosed along with the bids. Bids without EMD will be rejected.**
12. The bid shall remain open for a period of 180 days from the date of opening of the bid. The Government shall without prejudice to any other right or remedy be at liberty to forfeit 50% of the Earnest Money if the bidder withdraw his bid before that date or makes any modifications in the terms and conditions of the bid which are not acceptable to the department and to forfeit whole of the earnest money if the bidder, whose bid accepted, fails to commence the work/supply specified in the NIT (along with changes in scope, if any) in the prescribed time or abundance the work/supply before its completion.
13. EMD and any other conditions not covered in the terms and conditions of this document shall be governed by the provisions of CPWD Manual/GFR 2010.
14. Unsigned bids will be rejected.
15. The equipment and material will be carried only in a closed vehicle having cover from all sides so as to give full protection against weather and all other hazards from CW&PRS, Khadakwasla, Pune to anywhere in India and back to Khadakwasla, Pune – 24.
16. No transshipment will be allowed from one vehicle to the other during transit.

Signature of the Bidder with seal

Trans. Document.

17. No other material will be allowed in the vehicle during transit except our equipment and material and the vehicle should be exclusively reserved for our equipment and material only.
18. Arrangements for loading and unloading of the equipment and material will have to be done by the contractor.
19. The Contractor should be in a position to arrange the vehicle with a minimum notice of 4 hours.
20. All R.T.O. papers etc. should be got cleared in time by the transporter for the limits beyond his normal jurisdiction.
21. In case if the vehicle goes out of order at site, due to which if it is not available for local runs at site, alternative arrangement of transport for local runs should be provided at transporter's cost.
22. Any damages / loses /shortcomings etc. incurred of the stores during transit shall be recovered from the Contractors.
23. The liquidated damages caused to CW&PRS due to non-availability, failure of Contractor's vehicle after the issue of work order to execute the job work @1% per day subject to a maximum of 10% of the non-executed work should be wholly on Contractor's account.
24. The Contractor shall deposit ₹35,000/- as Security for performance of the contract on fulfillment of the above conditions. This department reserves the right to use this full amount or part amount as may be necessary to cover loss. If any due to failure of the Contractor to comply with these conditions.
25. Authority competent to accept the contract reserves the right to reject the contract without assigning any reason thereof.
26. **The rates shall remain valid for one calendar year from the date of entering into agreement. However, CWPRS reserves the right for variation in the contract period. If the services are found suitable, Annual Rate Contract with same terms and conditions can be extended for a period of one more year on mutual consent.**
27. No Insurance charges will be paid by this Department, if any insurance cover is considered necessary, the same should be done by the bidder if required. However, the bidder will be solely responsible for the safety of the materials.

Signature of the Bidder with seal

Trans. Document.

28. The Contractor must have All India/Interstate permit valid for further period of one year. The charges, if any, required to be paid by the Contractor at the time of crossing the state border etc will be deemed to be included in the rates quoted. Nothing over and above the quoted rates will be paid by CW&PRS.
29. The cost of Toll Charges/Parking Charges/Night Halt Charges are to be borne by the Contractor. No separate Toll Charge/Parking Charges/Night Halt Charges during transit will be paid by CWPRS.
30. Successful Bidder should invariably be mention the Departure / Arrival timing in the bill.
31. Bidder's should submit the tender along with all relevant documents such as registration certificate etc .as per Road Rules Act 2011. Without proper documents tender will summarily be rejected.

SIGNATURE OF BIDDER
WITH SEAL

EXECUTIVE ENGINEER (CIVIL)